**Heddon on the Wall Parish Council**

Minutes of the Heddon on the Wall Parish Council meeting held

on **Wednesday 8th February 2017 @ 7.00pm** in Heddon Library

 *.*Louise Pringle

 Clerk to the Council

# AGENDA

1. **PRESENT & APOLOGIES FOR ABSENCE -** Present: Mrs Gardner-Medwin (chair), Mr Adams, Mrs Cruickshank, Mr Armstrong, Mr Young, Mrs Thompson, Mr Tailford, Clerk (Mrs Pringle). Apologies Mr Stewart, Councillor Jackson. A local resident was present to talk about school parking issues.
2. **DECLARATIONS OF INTEREST -** None
3. **MINUTES OF THE MEETING HELD ON 11th January 2017 –** Minutes were approved and signed.
4. **MATTERS ARISING FROM THE MINUTES**

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| L Pringle | Precept application 2017-2018 | **Completed** |
| L Pringle | Put up dog posters | **Completed** |
| L Pringle | Contact NCC regarding glass bins | **Completed** |
| L Pringle | Find contractors for Memorial Park quotes | **Completed** |
| L Pringle | Planning/county surveyor signs | **Completed** |
| L Pringle/I Armstrong | Formal Letter to NCC regarding cycle tracks, copy to Mr Watson | **Completed** |
| A Gardner -Medwin | Write letter for public consultation meeting re school parking | **Completed** |
| L Pringle | Find green space maps at the library | **Completed** |
| A Gardner-Medwin | Planning and orientation boards | **Ongoing** |
| All | To suggest items for the tree plan to the clerk | **Completed** |
| R Adams | Speak to Close House regarding Open tournament | **Completed** |
| I Armstrong | Plan for Butterfly garden | **Ongoing** |

Close House tournament – signs will be put up regarding no access to Close House through the village the entrance will be on Blue Bell Lane. Footpaths will not be closed. Close House to present their Traffic plan to the PC.

1. **COUNTY COUNCIL UPDATE –** No County update this month
2. **FINANCE –** Finance was approved and seconded
3. **PARKING ISSUES**

Taberna Close – There were concerns that too many people are using this as a long term car park which does not allow spaces for people using the shops. It was decided to request that users of the shops use the Mithras Gardens parking place. This item is awaiting a meeting with Highways that has been requested to help mitigate these issues.

Trajan Walk – An update was given by a resident. We are no further forward on the parking issues and construction has already started, so the traffic situation is getting worse as it now includes the construction traffic. It was decided to escalate this issue within the highways and planning departments of the County Council.

1. **PLANNING**

**Applications**

[Conversion of existing barn to dwelling (as previously approved under 16/02713/FUL)](https://publicaccess.northumberland.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OJPO77QS0J000&prevPage=inTray) Land North And East Of Holmeside Bungalow Birk Road Heddon-On-The-Wall Northumberland – No objections

17/00220/FUL – Construction of ground floor extension to rear of property. 11A Station Road, NE15 0DY – no Objections

 **Granted**

1. **ASSET UPDATE**

Flooring under swings – A new price has been approved of £90 and the contractor engaged for when the weather improves.

Bin Roman Wall carpark – Approved spend for a wheelie bin cover or if this is not feasible a new bin similar to the one already in place.

Business Centre payments monthly – it was agreed that all Business Centre rents would be paid monthly.

Carpet cleaning – authorised £160

1. **LOCAL ELECTIONS**

Update on info received – Info regarding elections has to be up by March 20th, electoral role will be available 1st March. No further info has been received from the County Council.

1. **COMMUNITY PRIORITIES**

Report on meeting with neighbourhood services – Please see minutes attached. This was a very positive meeting. There was a discussion regarding trees owned by Parish or County Council with a view of putting together a schedule for pruning etc. it was decided to ask the County Council for help with the Gorse Hill as it is owned by them.

1. **SPORTS FIELD CHANGING ROOMS**

Progress Report – Going ahead slowly due to the weather. Electricity will be installed this week. To finish the roof a period of dry weather and 8 degrees is required. However the building is now water tight. A separate meeting was requested with the contractor to approve his costs for interior fit out.

Business Plan going forward – There have been lots of ideas regarding helping to finance the Sports field including youth football, cricket, opening day, other clubs and pitches. This item will be re-tabled in April with a view to opening 1st May.

1. **HADRIANS WALL SIGNS**

Progress report – Draft words and photos have been prepared for the signs which are now being held up by Highways permission for sign placement.

1. **EVENTS**

Village tidy up 8th April

Festival on the Wall August 4/6 – this festival is taking place at Harlow Hill and is not actually in Heddon on the Wall.

1. **HILLHEADS**

Right of way – see the minutes attached of the meeting with the County Council Footpaths Officer. It was agreed that signage would be improved.

1. **COMMUNITY SPEED WATCH**

Update – this has been very slow with the Police Officer being off sick. He is now back so hopefully things will start moving again.

1. **CORRESPONDENCE**
2. Email: Heddon common cycle tracks – see minutes of meeting with County Council Footpaths Officer
3. Email: Bus shelter seat and weeds – It was decided that a seat in the bus shelter would be unproductive as passengers would be unable to see the bus coming. Weeds - see the minutes for the Neighbourhood meeting where the County Council apologised for last year’s bad service and outlined issues addressed to improve this year.

The meeting closed at 21.00



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| L Pringle | Add access to Close House via Heddon banks to Highways Issues |  |
| R Young | To speak to the vets regarding client parking |  |
| L Pringle | Find a name for the Highways Infringement Officer |  |
| K Pearson | To ensure all business centre rents are paid monthly. |  |
| L Pringle | To order bin Roman Wall |  |
| K Pearson | To arrange carpet cleaning |  |
| A Gardner -Medwin | To escalate Trajan Walk parking issues within Highways and Planning. |  |
| R Young | Hedge Cutting Hexham Road east |  |
| A Gardner-Medwin | Planning and orientation boards | **Ongoing** |
| L Pringle | Price for pruning trees in the Shopping area |  |
| L Pringle | To contact County Council regarding Gorse Hill |  |
| R Adams/R Young  | To arrange meeting regarding changing rooms  |  |
| I Armstrong | Plan for Butterfly garden | **Ongoing** |